

# My Personal Information

\_\_\_\_\_/\_\_\_\_/\_\_\_\_  
 First Name MI Last Name Employer Employee ID# Date

\_\_\_\_\_  
 Home Address City State Zip

\_\_\_\_\_-\_\_\_\_\_  
 Preferred Email Address Phone Number  Cell  Home  Work Signature

## My Gift to United Way of Northeast Louisiana\*

### Easy Payroll Deduction

- 1% of my Annual Salary  
 One Hour's Pay Per Month

-or-

### Per Pay Period

- \$85  \$65  
 \$45  \$25  
 Other \$ \_\_\_\_\_

### My # of pay periods:

- 12  24  26  
 52  Other \_\_\_\_\_

I have supported United Way for ten or more years, beginning in \_\_\_\_\_. Please register me for the United Way Loyal Contributors Program.

### Other Methods of Payment

- Personal check/cash attached \$ \_\_\_\_\_

- Credit Card (\$60 Minimum) \$ \_\_\_\_\_  One Time  Quarterly

- Visa  MasterCard  AMEX  Discover

\_\_\_\_\_/\_\_\_\_/\_\_\_\_  
 Credit Card Number Expiration Date CVV2/CVC  
 Month/Year to Charge \_\_\_\_/\_\_\_\_

\_\_\_\_\_  
 Card Billing Address City State Zip

- Direct Bill (\$500 Minimum) \$ \_\_\_\_\_

Please bill me at:

\_\_\_\_\_  
 Billing Address City State Zip

- Monthly  Quarterly  Annually on \_\_\_\_/\_\_\_\_

- Stocks \$ \_\_\_\_\_ (Please contact United Way office when initiating transfer.)

# Leadership Giving

My gift, alone or with spouse, qualifies me for membership in (check all that apply):

- Alexis de Tocqueville Society  
 (Gift of \$10,000 or more)

- Steamboat Society  
 (Gift of \$1,000 - \$9,999)

- Bayou Society  
 (Gift of \$500 - \$999)

- UNITED45  
 (Members are under 45 years of age and have pledged a gift of \$500 or more)

- Please check here if Leadership Gift is combined with spouse

For recognition purposes, please list your spouse's name & company:

\_\_\_\_\_  
 Spouse First Name Last Name

\_\_\_\_\_  
 Spouse Company Name

# THANK YOU!



## LIVE UNITED

1201 Hudson Lane • Monroe, LA 71201 • 318-325-3869  
 300 West Carolina Avenue • Ruston, LA 71270 • 318-232-0055

unitedwaynela.org



\*If you do not wish for your gift to be invested by the Community Investment Volunteers, please request a Specific Care Form from your United Way representative.

White-United Way/Yellow-Company/Pink-Employee

# THANK YOU!

Thank you for your generous contribution to United Way of Northeast Louisiana. Under IRS guidelines, the full amount of your gift, if paid, qualifies as a deductible charitable contribution. No goods or services were provided in consideration of this gift. Should you have any questions regarding your gift or the receipt, please call our office at (318) 325-3869.

If you wish to give all or part of your gift to a specific United Way Community Goal or **through** United Way to a specific United Way Partner Agency or other 501 (c)(3) tax exempt health or human service agency, a Specific Care Form is available from your organization's United Way representative. **Please note that Specific Care Forms must be turned in with pledge cards by December 31st to be honored. Designations written on this form can not be honored.**

Questions? Comments? Feedback? Visit the United Way of Northeast Louisiana website at [unitedwaynela.org](http://unitedwaynela.org) and click on the "Contact" page to send us your questions or comments. A staff member will contact you in response; or give us a call at (318) 325-3869 or toll free at (800) 644-9886.



## LIVE UNITED

GIVE. ADVOCATE. VOLUNTEER. 24/7 at [unitedwaynela.org](http://unitedwaynela.org) or by dialing 2-1-1 on any landline or mobile phone

### Annual Salary Giving Guide

Annual Salary	One Hour's Pay/Month	1% of Pay/Month
\$20,000	\$10.00	\$17.00
\$30,000	\$15.00	\$25.00
\$40,000	\$20.00	\$33.00
\$50,000	\$25.00	\$42.00
\$60,000	\$29.00	\$50.00

### Leadership Gift Giving Guide

Giving Level	Monthly Gift
Bayou Society	\$41.66
Steamboat Society	\$83.33

### IRS Tax Substantiation Documentation Requirements

**Old IRS Rule:** Donors could deduct contributions up to \$250 without documentation.  
**New IRS Rule:** No deduction of any amount without documentation.

Proof of payment to be used for IRS tax substantiation include the following:

- **Cash:** Receipt from United Way of Northeast Louisiana
- **Checks or Credit Card:** Canceled check or credit card statement
- **Payroll Deduction:** (1) Documentation from employer that indicates amount withheld **AND** (2) Copy of Pledge Form (if paying by payroll deduction, please maintain a copy of pledge form in your tax files).

1201 Hudson Lane • Monroe, LA 71201 • 318-325-3869  
300 West Carolina Avenue • Ruston, LA 71270 • 318-232-0055